### TITLE
Investing in Families Planning Team Work Group [Working Title]
Planning Team: Prevention

### CHARTER/SCOPE OF WORK
This work group has been formed to develop strategic recommendations to keep families who are on the edge of homelessness housed and linked with the right services. Such services include eviction prevention, landlord mediation, financial assistance for families to pay overdue rent or utilities, and other efforts to divert families away from shelter.

### INTERFACES

### COMPOSITION
Representatives from government, family homelessness/housing experts, housing authorities, economic opportunity, support services, and customers.

### DESCRIPTION OF TASKS
1. Review the draft landscape assessment and provide input
2. Develop recommendations for the strategic plan
3. Develop recommendations for the implementation plan
4. Present written recommendations to the Steering Committee

### AUTHORITY
The workgroup develops recommendations for the Steering Committee, which has overall responsibility for the landscape assessment, the strategic plan, and the implementation plan. All products reviewed by the work group and forwarded to the Steering Committee for consideration must ultimately must be approved and accepted by the Snohomish County Executive, Building Changes, and the Gates Foundation.

### ACCOUNTABILITY
This is a community –wide effort undertaken by the prevention work group on behalf of the community. The work group will meet as follows:

### DELIVERABLES
- Recommendations for Landscape Assessment
- Recommendations for Strategic Plan
- Recommendations for Implementation Plan

### APPROVALS
All products ideally developed by consensus to be approved and adopted by the Steering Committee, with final approval by city governments, Snohomish County, Building Changes, and the Gates Foundation.

### RESOURCES NEEDED
Investing in Families Planning Grant.