<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda Item</th>
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<tbody>
<tr>
<td>8:30 a.m.</td>
<td>Introductions and Approval of Minutes - Steve</td>
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<tr>
<td>8:35 a.m.</td>
<td>Overview of the Continuum of Care, the Ten Year Plan, the HMIS System and</td>
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<td>the Point in Time Count – Jackie Anderson, Nate Marti</td>
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<td>9:05 a.m.</td>
<td>Discussion with Representatives from Westat – Mary Anne Myers, Josh Noda,</td>
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<td>Kathryn Henderson, Heather Barton-Villagraña</td>
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<td>9:25 a.m.</td>
<td>Pillar Work Group Reports – Committee Chairs</td>
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<td>9:45 a.m.</td>
<td>Landscape Assessment Update – Steve Hanson</td>
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<tr>
<td>9:55 a.m.</td>
<td>Report on Discussion with King County Funders Group – Ken Stark, Steve</td>
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<td></td>
<td>Hanson</td>
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<tr>
<td>10:10 a.m.</td>
<td>Other Business</td>
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<td>• Next Meeting is scheduled for Friday, August 28 at 8:30 a.m.</td>
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**Attendees:**

Bud Alkire  
Sue Ambler  
Jackie Anderson  
Annie Laurie Armstrong  
Heather Barton-Villagraña  
(by phone)  
Allyson Benson  
Bob Davis  
Sue Dedrick  
Gwen Delp  
Mary Anne Dillon  
Elbert Esparza Jr.  
AJ Forkner  
Steve Hanson  
Kathryn Henderson (by phone)  
Dana Libby  
Susan Loreen  
Nate Marti  
Erin Shea McCann  
Maggie Milcarek  
Kollin Min  
Mary Anne Myers  
Josh Noda  
Emily Nolan  
Rob Orwin (by phone)  
Brian Parry  
Mark Putnam  
Sam Samano  
Ken Stark  
Lee Trevithick  
Casey Trupin  
Dean Weitenhagen

**Notes:**

Welcome and Introductions – Steve Hanson welcomed the Steering Committee and asked Mary Anne Myers to introduce the WESTAT staff and those calling in on conference call.
Approval of Minutes – Due to some technical problems, the meeting started late. To keep the meeting on schedule, Steve asked committee members to review the minutes and forward changes to him after the meeting. Several changes had already been incorporated prior to the meeting.

Overview of the Continuum of Care – Jackie and Nate presented a PowerPoint of the Snohomish County’s Continuum of Care’s 10 year plan. The plan’s goal is to increase coordination and collaboration among numerous partners, individuals and agencies. It also provides recommendations for strategic planning and action items. Steve will distribute the PowerPoint by email and add it as an appendix to the Landscape Assessment.

Discussion with Representatives of Westat – The Westat representatives provided an overview of their role in gathering and analyzing data, as well as how their efforts parallel and overlap the work that the counties are doing for the landscape assessment. In particular, Westat is focusing on the collection and analysis of data that will serve as a baseline for program evaluation. Westat distributed a matrix that outlines the tasks, roles, and timelines for local county planning teams, the Westat evaluation team, and the Building Changes technical assistance team. Westat team members will be conducting onsite interviews in Snohomish County in August.

Pillar Work Group Reports – Steve and pillar group chairs reported on the progress of each pillar group. It was noted that there are areas of overlap in the work of the pillar groups. Groups noted that information needs might arise that would need to come from other groups. Steve will post the minutes from each group onto the secure website by next week.

Landscape Assessment – A draft of the Landscape Assessment will be emailed to the Committee by Monday. Steve asked that committee members respond by Friday, July 31st.

King County Funders Group Meeting – Steve discussed the Funders Group meeting that he, Brian Parry, Ken Stark and Kollin Min attended. The goal of the Foundation is to align state, county and philanthropic funds with maximum integration to end homelessness. Kollin explained how the group is trying to create a system change that is funder driven. Steve will send out the Funders combined NOFA report.

Data Summit – A Data Summit that focused on the data needs of providers met last Monday at the Gates Foundation. Snohomish County was represented by Karen Matson, Jerry Gadek, and Maria Bighaus.

Other Business – The next meeting will be held August 28th from 8:30 – 10:30 a.m. at the WDC Board Room.