

**WIA Title I-B Youth Program  
Acceptable Documentation for Determining Eligibility Under Section C.**

Eligibility Criteria	Conditions	Acceptable Documentation
a. Age	All registrants must be between 14 and 21 years of age, inclusive.	<ul style="list-style-type: none"> <li>▪ Birth certificate or hospital record of birth</li> <li>▪ Driver's license or state identification card</li> <li>▪ Baptismal certificate</li> <li>▪ Voter registration card</li> <li>▪ DD Form 214 (Report of transfer or discharge)</li> <li>▪ Alien registration card</li> <li>▪ Food stamp records or medical coupons</li> <li>▪ School enrollment documents</li> <li>▪ Naturalization certificate</li> <li>▪ Public assistance records</li> <li>▪ United States(U.S.) passport</li> <li>▪ Native American tribal document(s)</li> <li>▪ Applicant statement form in the absence of other documentation</li> </ul>
b. Citizen or eligible non-citizen	All registrants must be legally entitled to employment within the United States (U.S.) and territories	<ul style="list-style-type: none"> <li>▪ Documentation sufficient to meet Employer Eligibility Verification requirements established by the United States Department of Justice Immigration and Naturalization Service (I-9 requirements)</li> </ul>
c. Selective Service Registration	With very few exceptions, all male registrants who were born on or after January 1, 1960 and were in the U.S. before their 26 <sup>th</sup> birthday are required to register for Selective Service	<ul style="list-style-type: none"> <li>▪ Selective Service registration card</li> <li>▪ Receipt of registration</li> <li>▪ On-line confirmation or telephonic verification with Selective Service</li> <li>▪ DD Form 214 (Report of Transfer or Discharge)</li> <li>▪ Copy of registration form</li> </ul>

<p>d. Low-Income</p>	<p>To be eligible to receive services, 95% of all registrants must meet low-income requirements.</p>	<ul style="list-style-type: none"> <li>▪ Proof of cash public assistance</li> <li>▪ Proof of eligibility for or receipt of food stamps for the month of intake</li> <li>▪ Proof of homelessness</li> <li>▪ Proof of state supported foster child</li> <li>▪ Family size verification form or other proof of family size with proof of includable income for the six months prior to the date of intake</li> <li>▪ Proof of disability plus proof of the applicant's includable income for the six months prior to the date of intake</li> <li>▪ Applicant statement form in the absence of other documentation supported by a GUIDE Screen printout</li> </ul>
<p>e. Other Criteria</p>	<p>To be eligible to receive services, all registrants must meet one or more of the following criteria:</p> <ul style="list-style-type: none"> <li>◆ basic skills deficient</li> <li>◆ offender</li> <li>◆ involved in juvenile justice system</li> <li>◆ school drop out</li> <li>◆ pregnant or parenting</li> <li>◆ homeless or runaway</li> <li>◆ foster child</li> <li>◆ having a disability</li> <li>◆ personal/family substance abuse</li> <li>◆ gang involved/affiliated/affected</li> <li>◆ enrolled in an alternative education program</li> <li>◆ at-risk of dropping out of school</li> <li>◆ lacking affordable housing</li> <li>◆ victim of domestic violence/sexual or child abuse</li> <li>◆ social adjustment or mental health issues</li> <li>◆ lacking a significant or positive work history</li> <li>◆ migrant family member</li> <li>◆ not at grade parity</li> </ul>	<ul style="list-style-type: none"> <li>▪ Test scores or Individual Education Plan (IEP)</li> <li>▪ Justice system records</li> <li>▪ Justice system records</li> <li>▪ School district records</li> <li>▪ Medical records or family size verification form or other proof of family size</li> <li>▪ Statement from responsible adult or applicant</li> <li>▪ DSHS records of foster parent statement</li> <li>▪ Medical records or IEP</li> <li>▪ Treatment records or statement from responsible adult or applicant</li> <li>▪ Justice system records or statement from responsible adult or applicant</li> <li>▪ School district records</li> <li>▪ School district records</li> <li>▪ Public housing authority records or statement from responsible adult or applicant</li> <li>▪ Medical or school records or statement from responsible adult or applicant</li> <li>▪ Medical or school records or statement from responsible adult or applicant</li> <li>▪ Work history of less than 6 months or work history of 6 or more months with involuntary termination</li> <li>▪ School records or statement from responsible adult or applicant</li> <li>▪ School records</li> </ul>

